



Work Readiness | Entrepreneurship | Financial Literacy

Dear Parent /Guardian:

A JA Day event will take place on **March 12, 2013** at John Paul II giving you the opportunity to volunteer and teach Junior Achievement's (JA's) financial literacy and work readiness curriculum in a condensed one day time frame. JA's activity-based programs are taught over the course of one school day (from 9:00 am to 2:00 pm) by teams of two or three volunteers. This program is a powerful team-building experience as well as a memorable community service project. The benefit for the school is a free program that meets educational standards, with minimal time taken from the classroom. Last year the children learned valuable information while having fun. The benefit for you is that you are able to spend time in the classroom with your child.

**Junior Achievement will provide a volunteer booklet that provides step by step instructions and all of the needed educational materials for the children. A training session will be held if enough adult support is obtained.**

**What are we looking for in a volunteer?**

**Partners**

- Working cooperatively with teachers to make for fun, productive sessions.
- Appreciating their students in the classroom environment.

**Classroom Facilitators**

- Encouraging each student to participate in the activities.
- Defining concepts and ideas in understandable terms.

**Community Liaisons**

- Connecting business and education.
- Serving as role models while informing students of your company's mission, your job responsibilities, and how your role affects the overall scope of your company's operations.

**JA Volunteers must:**

- Have a desire to inspire youth to become more informed citizens.
- Be reliable - be prepared for all activities, arrive on time, and complete the lessons.
- Be responsible - clearly communicate any questions, comments or concerns to JA-NJ staff.
- Be professional, sociable, and in good standing with your company/community.
- Be yourselves - share your personal work experiences or other job-specific items.
- **Above and beyond all else, have a great attitude.**
- **If you would like to volunteer, please complete and return the attached form**

**Elementary School Curriculum:**

Grade	Program	Description of Program/Activities
K	Ourselves ®	Ourselves uses compelling stories read aloud by the volunteer along with hands-on activities to demonstrate helping, working, earning, and saving.
1	Our Families ®	Our Families emphasizes the roles people play in the local economy and engages students with activities about needs, wants, jobs, tools and skills, and interdependence.
2	Our Community®	Our Community explores the interdependent roles of workers in a community, the work they perform, and how communities work.
3	Our City ®	Our City studies careers, the skills people need to work in those careers, and how businesses contribute to a city.
4	Our Region ®	Our Region introduces the relationship between the natural, human, and capital resources found in different regions and explores regional businesses that produce goods and services for consumers.
5	Our Nation ®	Our Nation examines how businesses operate in the United States. Students role play business ownership, interview for jobs, and learn different methods of production while exploring various economic issues that impact business.